

Photo

Library Membership Form

(PLEASE FILL THE FORM IN CAPITAL LETTERS ONLY)

Details of the applicant:

Surname: Name:

Gender: M F N/A Date of Birth: / /
(DD / MM / YY)

Nationality: Occupation:

Address:

Pin Code:

Cell No. Alternate Contact Number:

E-mail:

Are you a present student of AFB? Yes No

If yes, please mention:

Name of your Teacher:

Level:

Course Timings:

Course Duration: From To

In case of a minor:

Name of parent (or Legal guardian) :

Contact No.:

E-mail Id:

If you are not a student mention the type of membership you are opting for.

General Membership

1year 6months 3months
 ₹1,180 ₹590 ₹295

Cultural Members

Professor / Staff

FOR OFFICE USE ONLY

Payment Amount:

Receipt No.

Date of Payment:

I hereby declare that all the details furnished by me in this application are true to the best of my knowledge. I have fully read and understood the rules and regulations of the library and would duly adhere to them.

Would you like to be added to our mailing list? Y N

Date: -----

Signature of the applicant
(Signature of parent in case of a minor applicant)



“ Une bibliothèque, c’est le carrefour de tous les rêves de l’humanité. “

“ A library is the crossroads of all the dreams of humanity.” - Julien Green

Rules and Regulations of the library

- Books or other documents may be borrowed only against the library membership card which is non-transferable.
- Only subscribed members who pay the refundable library deposit can borrow books/documents.
- Documents will not be lent without a library membership card.
- Members shall be responsible for the loss and misuse of their library card.
- Members are responsible for any book(s) issued against their library membership card, as per the library records.
- The duration of your loan is 3 weeks. Please return your books on or before the due date.
- Please contact the librarian (doccentre.afbangalore@afindia.org) if you need an extension.
- Any change in residential address, phone number, email ID must be intimated to the librarian.
- Upon closing of membership, and return of caution slip and books, your caution deposit will be re-issued during the first week of the month.

Re-issue and recall of books

- Members can have their books/documents extended twice more (3 weeks each per extension). If there is a demand for the book, the request for renewal may be turned down by the library.
- ~~Towards the end of the course or membership, books and multimedia issued for due period will not be renewed even if there is no demand for the said books.~~
- The librarian can recall books and multimedia at any time, if the need arises.

Loss or damage of library documents / equipment

- Lost or damaged document has to be compensated with a payment or deducted from the deposit amount.
- Scribbling or underlining would be considered as damage. The member will be asked to pay a fine in case of severe damage and /or will undergo a suspension of membership for a period of 3 months.
- Any damage to the library equipment due to negligence has to be reimbursed to its current cost.

Code of conduct inside the library

- The users must respect the ambience of the library. Conversation over the phone is prohibited.
- It is strictly forbidden to smoke, drink or eat inside the library.
- Bags cannot be carried into the reading room. You may carry your mobile, wallet, laptop or any other valuables with you.
- The library management will not be responsible for the loss or theft of any of your belongings inside the library.
- The users must respect the copyright of the borrowed documents. The library is not liable for any such violations caused by the subscribers.
- We reserve the right to search the bags on exit, if needed.
- The violation of these codes can result in loss of rights to the library temporarily or permanently.

I have read and accept the above mentioned rules and regulations of the library.

Signature: _____

Date: _____